Javno Preduzeće “Elektroprivreda Srbije“

Carice Milice 2

No. 12.01. xxxxxx/yy-18

Belgrade, dd.mm.2018.

**INVITATION TO TENDER**

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| Employer’s name: | Javno Preduzeće “Elektroprivreda Srbije“ |
| Employer’s address: | 13 Balkanska st., 11 000 Belgrade |
| Web site: | www.eps.rs |
| Type of Employer: | State-owned public enterprises |
| Type of procedure: | Open procedure |
| Type of subject: | Goods |

**For goods and services:** description of procurement subject, name and designation in the Common Procurement Vocabulary,

**For works:** nature and scope of works and basic characteristics of works, place of work performance, designation from activity classification, i.e. name and designation from the Common Procurement Vocabulary:

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| Licenses for SAP, No. 293/2018 (ЈN/1000/0555/2018)  48900000 - Miscellaneous software packages and computer systems |

Number of lots, if procurement subject is divided into several lots:

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Specific note if the contract on public procurement is reserved for institutions, organizations or business entities for vocational training, professional rehabilitation and employment of disabled persons:

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In the case of negotiation procedure, the reason for application and basis from the law:

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If framework agreement is concluded, validity period of framework agreement and number of Tenderers with whom the Employer concludes the framework agreement:

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In case of e- tender submission, e-bidding application or system of dynamic procurement - basic data on information system of Employer and required technical conditions for participation is as follows:

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In case of system of dynamic procurement to be applied validity time is as follows:

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In case of obligation to submit the Tender with the subcontractor, percentage of the purchase value to be executed by the subcontractor is as follows:

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Criteria, criteria elements for Awarding the Contract:

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| |  |  | | --- | --- | | Lowest offered price |  | |

Method of downloading Tender documentation, ie. web site where Tender documentation is available:

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| Tender documents will be available in electronic format on website of Employer: [www.eps.rs](http://www.eps.rs/)  and Public Procurement Portal: [www.portal.ujn.gov.rs](http://www.portal.ujn.gov.rs). |

Address and website of the state body or organization, i.e. body or office of territorial autonomy or local self-government where regular information on tax obligations, environmental protection, employment protection, working conditions and so on can be obtained timely are the following:

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Method of Tender submission and deadline for Tender submission:

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| Tenderer shall submit the tender directly or via mail in the closed envelope or box, that should be closed in a way that it can be determined with certainty that it is being opened for the first time.  Back of the envelope or box shall have the name and address of the tenderer.  In case of a Tender submitted by the group of Tenderers, it should be noted on the back of the envelope that it is the case of group of Tenderers and give the names and addresses of all participants in the joint tender.  Tender shall be submitted to the following address: Javno Preduzeće “Elektroprivreda Srbije”, 13 Balkanska st., 11000 Belgrade, registry office on the ground floor, labelled with:  “Tender for the public procurement of goods – SAP Licenses, Licenses for SAP, No. 293/2018 (ЈN/1000/0555/2018)”  Tender shal be deemed timely if received by Employer no later than 14.09.2018. until 10:00 AM. |

Place, time and manner of Tender opening:

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| The timely submitted tenders will be opened publicly by the Public Procurement Commission on 14th September 2018 at 12:00 PM at the premises of Javno Preduzeće “Elektroprivreda Srbije”, Belgrade, 13 Balkanska st.. |

Conditions under which Tenderer’s representatives may participate in Tender opening procedure:

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| Representatives of tenderers participating in the public tender opening procedure must, prior to the public opening procedure, submit a written authorization to participate in this procedure (and not just power of attorney for presence) to the Public Procurement Commission, issued on the Tenderer's memorandum, registered and certified by the seal and signature of the authorized person of Tenderer.  . |

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| Deadline for issuing the decision : | Within 25 days of the date of tender opening |
| Contact person: | Miloš Žarković  e-mail: [milos.zarkovic@eps.rs](mailto:milos.zarkovic@eps.rs) |

Other information:

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| COMMISSION FOR 293/2018 (ЈN/1000/0555/2018) |