



Број 2246/11-13 1
15-11-2013 год.

REQUEST FOR PROPOSAL

БЕОГРАД, Царице Милице 2

Employer's name:	Javno preduzeće "Elektroprivreda Srbije"
Employer's address:	Carice Milice 2, 11 000 Belgrade
Web site:	www.eps.rs
Type of Employer:	Public enterprises
Type of public procurement procedure:	Open procedure
Type of subject:	Services

For goods and services: description of procurement subject, name and designation in the General Procurement Glossary.

For works: nature and scope of works and basic characteristics of works, place of work execution, designation from activity classification, i.e. name and designation from the General Procurement Glossary:

Consulting services "Stakeholder Engagement Strategy", consulting services for business operation and management and designation 79410000.

Number of lots, if procurement subject is divided into several lots

N/A

Specific note if the contract on public procurement is reserved for institutions, organizations or business entities for vocational training, professional rehabilitation and employment of disabled persons:

N/A

In the event of negotiation procedure, the reason for application and grounds from the law:

N/A

If framework agreement is concluded, validity period of framework agreement and number of Tenderers with whom the Employer concludes the framework agreement:

N/A

In the event of submission of e-Tender, application of e-bidding or system of dynamic procurement – basic data on information system of Employer and required technical conditions for participation is as follows:

N/A

In the event of application of the system of dynamic procurement validity of the system is as follows:

N/A

In the event of obligation to submit the Tender with subcontractor percentage of value of procurement that shall be executed by subcontractor is as follows:

N/A

Criteria, elements of the criteria for contract award:

“economically most favorable tender”- Elements of criteria are the following:

C1. Offered Price and Advance Payment	35 weights
C1.1. Offered Price	32 weights
C1.2. Advance Payment	3 weights
C2. Technical Aspect	20 weights
C2.1. Project Approach & Methodology and Resource & Work Plan	10 weights
C2.2. Case Study	10 weights
C3. Tenderer and Staff References	45 weights
C3.1. Team Qualifications	25 weights
C3.2. Team Expertise	20 weights

Manner of taking over Tender Documents, i.e. web site where Tender documents are available:

- web site of the Employer: www.eps.rs
- web site of Public Procurement Portal: www.portal.ujn.gov.rs

Address and web site of the state authority or organization, i.e. authority or office of territorial autonomy or local self-government where accurate data on tax liabilities, environmental protection, employment and working conditions protection:

- Tax liabilities- Tax Administration (Ministry of Finance, the Republic of Serbia), Address: Save Maškovića 3-5, Beograd, Srbija, web site www.poreskauprava.gov.rs
- Environmental Protection- Environmental Protection Agency (Ministry of Energy, Development and Environmental Protection of the Republic of Serbia), address: Nemanjina 22-26, Beograd, web site: www.merz.gov.rs address of the Agency is Ruže Jovanovića 27a, Beograd, website of the Environmental Protection Agency: www.sepa.gov.rs.
- Employment and working conditions protection – The Ministry of Labor, Employment and Social Policy of the Republic of Serbia, address: Nemanjina 22-26, Belgrade, Serbia, website: www.minrzs.gov.rs

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The manner of tender submission and deadline for tender submission:

Tenderer shall submit the tender with evidence certifying the fulfillment of the Tender Documents conditions in a closed and sealed envelope, so that it can be verified with certainty that it was opened for the first time, to the following address: Javno preduzeće „Elektroprivreda Srbije“, 11000 Beograd, Srbija, Balkanska 13, PAK 103101 - Records Division – labeled with: “Tender for the public procurement of consulting services - „Stakeholder Engagement Strategy“– Public Procurement number 82/13/DEFP - DO NOT OPEN”.

Deadline for tender submission is 16.12.2013 until 11:00.

Tenderer shall in a closed and sealed envelope, together with the tender in writing submit a CD or USB containing the tender in PDF format. The back of the envelope shall contain the exact name and address of the Tenderer, its phone and fax numbers, as well as the first and the last name of the authorized contact person.

Place, time and manner of tender opening:

Public Procurement Committee shall open timely submitted Tenders publicly on 16.12.2013 at 11:15 at the premises of Javno preduzeće “Elektroprivreda Srbije“, Beograd, Balkanska 13.

Conditions under which Tenderer’s representatives may participate in tender opening procedure:

Tenderers’ representatives taking part in the public tender opening procedure shall prior to the public tender opening procedure submit a power of attorney in writing for the participation in this procedure to the Public Procurement Committee issued on the Tenderer’s letterhead, filed, sealed and signed by the authorized person of the Tenderer.

Deadline for tender submission:

Within 40 days from the date of tender opening

Contact person:

Slavica Vasić, e-mail: slavica.vasic@eps.rs
Veljko Kovačević, e-mail: veljko.kovacevic@eps.rs

Other information:

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Slavica Vasić

PUBLIC PROCUREMENT COMMITTEE

