



## INVITATION TO TENDER

БЕОГРАД, Царице Милице 2

Employer's name:	Public Enterprise Electric Power Industry of Serbia
Employer's address:	Carice Milice 2, 11000 Belgrade
Web site:	www.eps.rs
Type of Employer:	Public enterprises
Type of public procurement procedure:	Open procedure
Type of subject:	Services

**For goods and services:** description of procurement subject, name and designation in the Common Procurement Vocabulary,

**For works:** nature and scope of works and basic characteristics of works, place of work execution, designation from activity classification, i.e. name and designation from the Common Procurement Vocabulary (CPV):

Services of Insurance of Property and Employees for the needs of Public Enterprise Electric Power Industry of Serbia and subsidiaries it founded

Name and designation in the Common Procurement Vocabulary: 6651000

Number of lots, if procurement subject is divided into several lots:

no

Specific note if the contract on public procurement is reserved for institutions, organizations or business entities for vocational training, professional rehabilitation and employment of disabled persons:

no

In the event of negotiation procedure, the reason for application and grounds from the law:

no

If framework agreement is concluded, validity period of framework agreement and number of Tenderers with whom the Employer concludes the framework agreement:

no

In the event of submission of e-Tender, application of e-bidding or system of dynamic procurement – basic data on information system of Employer and required technical conditions for participation is as follows:

no

In the event of application of the system of dynamic procurement validity of the system is as follows:

no

In the event of obligation to submit the Tender with subcontractor percentage of value of procurement that shall be executed by subcontractor is as follows:

no

Criteria, elements of the criteria for contract award:

The lowest offered price of insurance premium

Manner of taking over Tender Documents, i.e. web site where Tender documents are available:

- [portal.ujn.gov.rs](http://portal.ujn.gov.rs)
- [www.eps.rs/](http://www.eps.rs/)

Address and web site of the state authority or organization, i.e. authority or office of territorial autonomy or local self-government where accurate data on tax liabilities, environmental protection, employment and working conditions protection:

Ministry of Finance - Tax Administration, [www.poreskauprava.gov.rs](http://www.poreskauprava.gov.rs)

Agency for Environmental Protection— [www.sepa.gov.rs](http://www.sepa.gov.rs)

Ministry of Mining and Energy- [www.merz.gov.rs](http://www.merz.gov.rs)

Employment and working conditions protection- [www.minrzs.gov.rs](http://www.minrzs.gov.rs)

The manner of tender submission and deadline for tender submission:

Tenderer shall submit tender directly or by e-mail in a sealed envelope or box, closed in a manner that it can be verified with certainty that it was opened for the first time.

Tenderer shall state the name and the address at the back of the envelope or box.

In the event that the tender is submitted by a Group of Tenderers, it is necessary to state at the envelope that it is group of Tenderers and state the names and addresses for all members in the joint tender.

Upon the expiry of deadline for tender submission, Tenderer may not revoke, nor amend its tender.

Tenderer may submit only one tender.

Tender should be submitted to the following address: JAVNO PREDUZEĆE „ELEKTROPRIVREDA SRBIJE“, 11000 Beograd, Srbija, Balkanska 13, Records Division – labeled with: “Tender for the public procurement of services: INSURANCE OF PROPERTY AND EMPLOYEES FOR THE NEEDS OF PUBLIC ENTERPRISE ELETRIC POWER INDUSTRY OF SERBIA AND SUBSIDIARIES IT FOUNDED”, PP no. 64/14 DEFP DO NOT OPEN”.

A timely tender is deemed to be a tender received by the Employer within 30 days as of the date of publishing invitation to tender, i.e. which was submitted to the Employer no later than 15. December 2014, 10:00.

Place, time and manner of tender opening:

Public opening of tenders shall be performed immediately after the expiry of deadline for tender submission, at the premises of the Employer in Belgrade, Balkanska 13, on 15. December 2014, at 10:30.

Conditions under which Tenderer's representatives may participate in tender opening procedure:

Only authorized representatives of the Tenderer may actively participate in the opening procedure, and they shall prove that they are authorized representatives by submitting the written power of attorney to Public Procurement Committee.

Deadline for the adoption of decision :

40 days from tender opening

Contact person:

Dragana Dragoslavić  
e-mail: [dragana.dragoslavic@eps.rs](mailto:dragana.dragoslavic@eps.rs)

Other information:

None.



*Dragana Dragoslavić*