

INVITATION TO TENDER

Employer's name:	Public Enterprise Electric Power Industry of Serbia
Employer's address:	carice Milice 2, Belgrade
Web site:	www.eps.rs
Type of Employer:	Public enterprises
Type of public procurement procedure:	Open procedure
Type of subject:	Services

**For goods and services:** description of procurement subject, name and designation in the Common Procurement Vocabulary,  
**For works:** nature and scope of works and basic characteristics of works, place of work execution, designation from activity classification, i.e. name and designation from the Common Procurement Vocabulary (CPV):

Name of PP: "Unique Information System for Billing and Collection of Electricity for Supplier and Distribution System Operator"

Name and designation in the Common Procurement Vocabulary:  
48480000- Program package for sale, placement and business information  
72265000- Software configuration services  
72266000- Consulting services related to software  
72267000- Software maintenance and repair services

Number of lots, if procurement subject is divided into several lots:

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Specific note if the contract on public procurement is reserved for institutions, organizations or business entities for vocational training, professional rehabilitation and employment of disabled persons:

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In the event of negotiation procedure, the reason for application and grounds from the law:

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If framework agreement is concluded, validity period of framework agreement and number of Tenderers with whom the Employer concludes the framework agreement:

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In the event of submission of e-Tender, application of e-bidding or system of dynamic procurement – basic data on information system of Employer and required technical conditions for participation is as follows:

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In the event of application of the system of dynamic procurement validity of the system is as follows:

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In the event of obligation to submit the Tender with subcontractor percentage of value of procurement that shall be executed by subcontractor is as follows:

If the Tenderer in the tender states that partial execution of procurement shall be entrusted to Subcontractor, it shall state the name of the Subcontractor, and if the contract between the Employer and Tenderer is concluded, that Subcontractor shall be stated in the Contract. Tenderer shall state in the tender the percentage of total value of procurement that shall be entrusted to Subcontractor, and which cannot be higher than 50% as well as the part of the subject of procurement that shall be executed through Subcontractor.

Criteria, elements of the criteria for contract award:

The Employer shall adopt the decision on contract award by applying the criteria “economically the most favorable tender”.

Public Procurement Committee shall perform tender evaluation and select the most favorable tender governed by determined elements of the criteria by which the relevant importance (weight) is determined so that the maximum sum of weight is 100 (one hundred).

Tenders shall be ranked according to elements of the criteria and weights defined for these elements of the criteria and the most favorable tender is the one with the highest sum of weights.

If two or more tenders at the end of weighing procedure have the same number of weights on two decimals, and are the best (with the highest total number of weights), the Tenderer whose tender has more weights for element of the criterion 2- Technical and Technological advantages shall be awarded procurement. However, if those tenders have equal number of weights for element of the criterion 2- Technical and Technological advantages, the Tenderer whose tender has more weights within the element of the criterion 1-Offered price, shall be awarded procurement.

Selection of the most favorable tender, shall be performed by ranking tenders based on the following elements of the criteria and weights defined for those elements:

1. Offered price 60 weights
2. Technical and technological advantages 40 weights

Manner of taking over Tender Documents, i.e. web site where Tender documents are available:



- [portal.ujn.gov.rs](http://portal.ujn.gov.rs)
- [www.eps.rs/](http://www.eps.rs/)

Address and web site of the state authority or organization, i.e. authority or office of territorial autonomy or local self-government where accurate data on tax liabilities, environmental protection, employment and working conditions protection:

- Tax Liabilities: Ministry of Finance - Tax Administration, Save Maškovića 3-5 Belgrade, [www.poreskauprava.gov.rs](http://www.poreskauprava.gov.rs)
- Environmental Protection: Ministry of Agriculture and Environmental Protection, Nemanjina 22-26, Belgrade; [www.mpzss.gov.rs](http://www.mpzss.gov.rs)
- Environmental Protection Agency, Ruža Jovanovića 27a, 11160 Belgrade, Republic of Serbia, [www.sepa.gov.rs](http://www.sepa.gov.rs)
- Employment and working conditions protection: Ministry of Labour, Employment and Social Policy, Nemanjina 22-26, Belgrade; [www.minrzs.gov.rs](http://www.minrzs.gov.rs)
- Institute for Social Insurance, Bulevar umetnosti 10, 11070 Novi Beograd, Republic of Serbia, [www.zso.gov.rs](http://www.zso.gov.rs)

The manner of tender submission and deadline for tender submission:

Tenderer shall submit the tender with the evidence on fulfillment of conditions from tender documents, in person or by mail, in a closed and sealed envelope, so that it can be verified with certainty that it was opened for the first time, to the address: Javno preduzeće Elektroprivreda Srbije, 11000 Beograd, Serbia, Carice Milice 2, PAK 103925 - Records Division- labeled with: „TENDER - Public procurement number 76/14/DIKT- DO NOT OPEN“.

Place, time and manner of tender opening:

A timely tender is deemed to be a tender received and sealed with a receipt stamp by the Employer's records division, no later than 40 (forty) days from the day of publishing Invitation to Tender on Public Procurement Portal until 10:00hrs, regardless of the sending method. Having in mind that the Invitation to Tender for subject procurement was published on 25.11.2014 on Public Procurement Portal, the deadline for Tender submission is 05.01.2015. until 10:00 hrs.

If the Tender is submitted after the expiry of the tender submission deadline indicated in the Invitation and the Tender Documents, it shall be considered as untimely, while the Employer shall after the finalization of the tender opening procedure return it to the Tenderer unopened, with an indication that it was not submitted in time.

Public Procurement Committee shall open timely submitted tenders publicly on the date of expiry of deadline for tender submission, 05.01.2015 at 10:30 hrs at the premises of Javno preduzeće "Elektroprivreda Srbije", Beograd, Carice Milice 2.

Conditions under which Tenderer's representatives may participate in tender opening procedure:

Representatives of the Tenderers that participate in the procedure of public opening of the tenders have to prior to the beginning of public opening procedure submit written power of attorney for participation in this procedure, issued on letterhead of the tenderer, filed and stamped and signed by the legal representative of the tenderer, other representative registered with the register of competent body or person authorized by legal representative with submission of power of attorney within the tender to the Public Procurement Committee.

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Deadline for the adoption of decision :

05.01.2015.

Contact person:

Đorđević Ivana

e-mail: ivana.djordjevic@eps.rs

Other information:

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