



Employer's name:	JAVNO PREDUZEĆE "ELEKTROPRIVREDA SRBIJE"
Employer's address:	CARICE MILICE 2
Web site:	www.eps.rs
Type of Employer:	Public enterprises
Type of procedure:	Open procedure
Type of subject:	Services

**For goods and services:** description of procurement subject, name and designation in the Common Procurement Vocabulary,

**For works:** nature and scope of works and basic characteristics of works, place of work execution, designation from classification of business activity, i.e. name and designation from the Common Procurement Vocabulary:

"Service for employee engagement and mediation in employment for the needs of PE EPS Technical Centers", divided in five lots:

1. "Service for employee engagement and mediation in employment for the needs of PE EPS Technical Centers"- Technical Centar Beograd
2. "Service for employee engagement and mediation in employment for the needs of PE EPS Technical Centers" – Technical Center Novi Sad
3. "Service for employee engagement and mediation in employment for the needs of PE EPS Technical Centers" – Technical Center Kraljevo
4. "Service for employee engagement and mediation in employment for the needs of PE EPS Technical Centers" – Technical Center Kragujevac
5. "Service for employee engagement and mediation in employment for the needs of PE EPS Technical Centers" – Technical Center Niš

PP/1000/0537/2016; 79610000 - Employment Service

**Number of lots, if procurement subject is divided into several lots:**

/

**Specific note if the contract on public procurement is reserved for institutions, organizations or business entities for vocational training, professional rehabilitation and employment of disabled persons:**

/

**In the event of negotiation procedure, the reason for application and grounds from the law:**

/

**If framework agreement is concluded, validity period of framework agreement and number of Tenderers with whom the Employer concludes the framework agreement:**

Framework Agreement is concluded with one Tenderer for the period up to two years.

**In the event of submission of e-Tender, application of e-bidding or system of dynamic procurement – basic data on information system of Employer and required technical conditions for participation is as follows:**

/

**In the event of application of the system of dynamic procurement validity of the system is as follows:**

/

**In the event of obligation to submit the Tender with subcontractor percentage of value of procurement that shall be executed by subcontractor is as follows:**

/

**Criteria, elements of the criteria for contract award:**

Employer shall make the decision on contract award applying the criterion “Economically most favorable tender”, criterion elements:

- the lowest offered price for the mediation services
- the lowest offered price for the engagement services

**Manner of taking over Tender Documents, i.e. web site where Tender Documents are available:**

Tender Documents can be downloaded in e-form on the website of the Employer: [www.eps.rs](http://www.eps.rs) and on website of the Public Procurement Portal: [www.portal.ujn.gov.rs](http://www.portal.ujn.gov.rs)

**Address and website of the state body or organization, i.e. body or office of territorial autonomy or local self-government where correct data on tax obligations, environmental protection, engagement protection, work conditions can be obtained in timely manner are the following:**

/

**The manner of Tender submission and deadline for Tender submission:**

Tenderer shall submit the tender in person or by mail in a closed and sealed envelope/box, so that it can be verified with certainty that it is being opened for the first time. The back of the envelope/box shall contain the name and address of the Tenderer.

In the event that the tender is submitted by the group of tenderers, it has to be noted on the envelope, that it is submitted by the group of tenderers and names and addresses of all participants in the joint tender shall be stated.

Tender shall be submitted to the following address: Javno preduzeće “Elektroprivreda Srbije”, Beograd, Balkanska 13, 11000 Belgrade, Records Division, ground floor, labeled with: Tender for public procurement of “Service for employee engagement and mediation in employment for the needs of PE EPS Technical Centers”, divided into five lots,

lot \_\_\_\_\_ PP/1000/0537/2016. Tender shall be deemed timely if received by the Employer until 14.07.2016 until 10:30 a.m.

**Place, time and manner of Tender opening:**

Public Procurement Committee shall open timely submitted tenders publicly on **14.07.2016 at 11:00 a.m. at the premises of the Javno preduzeće "Elektroprivreda Srbije", Beograd, Balkanska 13.**

**Conditions under which Tenderer's representatives may participate in Tender opening procedure:**

Representatives of the Tenderers who participate in the public tender opening procedure, prior to the beginning of public procedure of tender opening shall submit a power of attorney in writing for participation in this procedure (not only the authorization for presence) to the Public Procurement Committee issued on the Tenderer's letterhead, filed, sealed and signed by the authorized representative of Tenderer.

**Deadline for the adoption of decision :**

within 25 days as of tender opening date

**Contact person:**

[milos.zarkovic@eps.rs](mailto:milos.zarkovic@eps.rs) or  
[brislava.nikolic@eps.rs](mailto:brislava.nikolic@eps.rs)

**Other information:**

/

