

REQUEST FOR PROPOSAL



Employer's name:	Javno preduzeće "Elektroprivreda Srbije"
Employer's address:	Carice Milice 2, 11 000 Belgrade
Web site:	www.eps.rs
Type of Employer:	Public enterprises
Type of procedure:	Open procedure
Type of subject:	Services

**For goods and services:** description of procurement subject, name and designation in the General Procurement Glossary.

**For works:** nature and scope of works and basic characteristics of works, place of work execution, designation from classification of business activity, i.e. name and designation from the General Procurement Glossary.

Services with delivery of goods "Implementation of SAP HCM system for the management of human resources with migration and ARIS BPM tool for modeling, optimization and management of performances of business processes", name from PPG: for goods and services 48451000- Software package for the planning of resources of the company, 72261000 – Software support services, 72263000 – Software execution services, 72265000 –Software configuration services, 72266000 – Software related consulting services

Number of lots, if procurement subject is divided into several lots

/

Specific note if the contract on public procurement is reserved for institutions, organizations or business entities for vocational training, professional rehabilitation and employment of disabled persons:

/

In the event of negotiation procedure, the reason for application and grounds from the law:

/

If framework agreement is concluded, validity period of framework agreement and number of Tenderers with whom the Employer concludes the framework agreement:

/

In the event of submission of e-Tender, application of e-bidding or system of dynamic procurement – basic data on information system of Employer and required technical conditions for participation is as follows:

/

In the event of application of the system of dynamic procurement validity of the system is as follows:

/

In the event of obligation to submit the Tender with subcontractor percentage of value of procurement that shall be executed by subcontractor is as follows:

/

Criteria, elements of the criteria for contract award:

The lowest offered price

Manner of taking over Tender Documents, i.e. web site where Tender documents are available:

Tender documents may be downloaded from the Employer's website: [www.eps.rs](http://www.eps.rs) as well as from Public Procurement Portal: [portal.ujn.gov.rs](http://portal.ujn.gov.rs)

Address and web site of the state authority or organization, i.e. authority or office of territorial autonomy or local self-government where accurate data on tax liabilities, environmental protection, employment and working conditions protection may be timely obtained:

- Tax obligations: Ministry of Finance - Tax Administration, Save Maškovića 3-5, Beograd, web site [www.poreskauprava.gov.rs](http://www.poreskauprava.gov.rs)
- Environmental protection: Ministry of Energy, Development and Environmental Protection, Nemanjina 22-26, Beograd, web site: [www.merz.gov.rs](http://www.merz.gov.rs)
- Environmental Protection Agency, website [www.sepa.gov.rs](http://www.sepa.gov.rs)
- Employment and working conditions protection: The Ministry of Labor, Employment and Social Policy, Nemanjina 22-26, Beograd; website [www.minrzs.gov.rs](http://www.minrzs.gov.rs)
- Institute for Social Insurance, Bulevar umetnosti 10, 11070 Novi Beograd, Republika Srbija, <http://www.zso.gov.rs>

The manner of tender submission and deadline for tender submission:

Tender may be submitted by the tenderer individually, by the group of tenderers, as well as by the tenderer with subcontractor. Timely shall be deemed those tenders received and stamped by the stamp of receipt of Records Division of the Employer no later than 40 (forty) days from the date of publishing invitation to tender and the Public Procurement Portal by 11:00 a.m. regardless of the manner they were sent.

Deadline for tender submission is March 24, 2014 until 11:00 a.m.

Tenderer shall submit the tender with evidence certifying the fulfillment of the Tender Documents conditions, personally or via mail, in a closed and sealed envelope, so that it can be verified with certainty that it was opened for the first time, to the following address: **Javno preduzeće „Elektroprivreda Srbije“, 11000 Beograd, Srbija, Carice Milice 2, PAK 103925 - Records Division – labeled with: “Tender for public procurement of services with delivery of goods – SAP HCM system” - Public Procurement number 116/13/DIKT - DO NOT OPEN“.**

Tenderer shall in a closed and sealed envelope, together with the tender in writing, submit a CD or USB containing the tender in PDF format.

The back of the envelope shall contain the exact name and address of the Tenderer, its phone and fax numbers, as well as the first and the last name of the authorized contact person.

Place, time and manner of tender opening:

Public Procurement Committee shall open timely submitted Tenders publicly on expiry date of tender submission, on 24.03.2014 at 11:30 a.m. at the premises of Javno preduzeće “Elektroprivreda Srbije”, Beograd, Carice Milice 2.

Conditions under which Tenderer’s representatives may participate in tender opening procedure:

Tenderers’ representatives taking part in the public tender opening procedure shall prior to the public tender opening procedure submit a power of attorney in writing for the participation in this procedure to the Public Procurement Committee issued on the Tenderer’s letterhead, filed, sealed and signed by the legal representative, other legal representative registered within the register of competent body or person authorized by legal representative along with submission of power of attorney within the tender.

Deadline for tender submission:

Deadline for tender submission is 25 days from the date of tender opening

Contact person:

Veljko Kovačević, e-mail: [veljko.kovacevic@eps.rs](mailto:veljko.kovacevic@eps.rs)

Other information:

/

