



## INVITATION TO TENDER

Employer's name:	Javno preduzeće Elektroprivreda Srbije, Beograd
Employer's address:	Carice Milice 2,
Web site:	www.eps.rs
Type of Employer:	Public enterprises
Type of public procurement procedure:	Open procedure
Type of subject:	Services

**For goods and services:** description of procurement subject, name and designation in the Common Procurement Vocabulary,

**For works:** nature and scope of works and basic characteristics of works, place of work execution, designation from activity classification, i.e. name and designation from the Common Procurement Vocabulary:

CPP 09/15/DUKN – services with associated goods of Microsoft license – centralized procurement; name and designation in the Common Procurement Vocabulary: Information technologies services - 72222300

Number of lots, if procurement subject is divided into several lots:

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Specific note if the contract on public procurement is reserved for institutions, organizations or business entities for vocational training, professional rehabilitation and employment of disabled persons:

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In the event of negotiation procedure, the reason for application and grounds from the law:

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If framework agreement is concluded, validity period of framework agreement and number of Tenderers with whom the Employer concludes the framework agreement:

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In the event of submission of e-Tender, application of e-bidding or system of dynamic procurement – basic data on information system of Employer and required technical conditions for participation is as follows:

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In the event of application of the system of dynamic procurement validity of the system is as follows:

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In the event of obligation to submit the Tender with subcontractor percentage of value of procurement that shall be executed by subcontractor is as follows:

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Criteria, elements of the criteria for contract award:

Criterion for contract award if "lowest offered price".

Manner of taking over Tender Documents, i.e. web site where Tender documents are available:

Tender documents may be downloaded in e-form from web site of the Employer: [www.eps.rs](http://www.eps.rs) and from Public Procurement Portal: [www.portal.ujn.gov.rs](http://www.portal.ujn.gov.rs).

Address and web site of the state authority or organization, i.e. authority or office of territorial autonomy or local self-government where accurate data on tax liabilities, environmental protection, employment and working conditions protection:

- Tax liabilities: Ministry of Finance - Tax Administration, Save Mašković 3-5, Beograd; website [www.poreskauprava.gov.rs](http://www.poreskauprava.gov.rs)
- Environmental Protection- Ministry of Agriculture and Environmental Protection, Nemanjina 22-26, Beograd, website: [www.merz.gov.rs](http://www.merz.gov.rs)
- Employment and working conditions protection – The Ministry of Labor, Employment and Social Policy, Nemanjina 22-26, Belgrade, [www.minrzs.gov.rs](http://www.minrzs.gov.rs)
- Institute for Social Insurance, Bulevar umetnosti 10, 11070 Novi Beograd, Republic of Serbia, <http://www.zso.gov.rs>

The manner of tender submission and deadline for tender submission:

Tenderer shall submit the tender with evidence certifying the fulfillment of the Tender Documents conditions, in person or by mail, in a closed and sealed envelope, so that it can be verified with certainty that it was opened for the first time, to the following address: Javno preduzeće Elektroprivreda Srbije, 11000 Belgrade, Serbia, Balkanska 13, PAK 103925 - Records Division – labeled with: “Tender for public procurement of services with associated goods “Microsoft license – centralized procurement - Public Procurement number CPP 09/15/DUKN - DO NOT OPEN”.

A timely tender is deemed to be a tender received and sealed with a receipt stamp by the Employer’s records division, no later than 12:00hrs, regardless of the sending method. Deadline for tender submission is 10.09.2015.

Place, time and manner of tender opening:

Public Procurement Committee shall open timely submitted tenders publicly on 10.09.2015 at 12:30 hrs at the premises of Javno preduzeće Elektroprivreda Srbije, Belgrade, Balkanska 13.

Conditions under which Tenderer’s representatives may participate in tender opening procedure:

Tenderers’ representatives taking part in the public tender opening procedure shall prior to the public tender opening procedure submit a power of attorney in writing for the participation in this procedure to the Public Procurement Committee issued on the Tenderer’s letterhead, filed, sealed and signed by the legal representative or other representative registered with the register of competent body or person authorized by the legal representative with the submission of the power of attorney in the tender.

Deadline for the adoption of decision :

Within 25 days as of tender opening.

Contact person:

Ivana Đorđević, e-mail: [ivana.djordjevic@eps.rs](mailto:ivana.djordjevic@eps.rs)

Sanja Alikalfić, e-mail: [sanja.alikalfic@eps.rs](mailto:sanja.alikalfic@eps.rs)

Other information:

