

Број 1201.170.278/1614
31-05-2016

INVITATION TO TENDER

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БЕОГРАД, Царице Милице 2

Employer's name:	JAVNO PREDUZEĆE "ELEKTROPRIVREDA SRBIJE" JP EPS HQ
Employer's address:	Carice Milice 2
Web site:	www.eps.rs
Type of Employer:	Public enterprises
Type of procedure:	Negotiation procedure with the publishing of invitation – Article 35
Type of subject:	Services

For goods and services: description of procurement subject, name and designation in the Common Procurement Vocabulary,

For works: nature and scope of works and basic characteristics of works, place of work execution, designation from activity classification i.e. name and designation in the Common Procurement Vocabulary:

For goods and services:

description of procurement subject: service of insurance of asset and employees for the needs of Javno preduzeće "Elektroprivreda Srbije" Beograd, Distribution System Operator "EPS distribucija" d.o.o. Beograd and the company for electricity supply for end customers EPS Snabdevanje d.o.o. Beograd.

Name and designation in the CPV: 6651000-8.

Number of lots, if procurement subject is divided into several lots:

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Specific note if the contract on public procurement is reserved for institutions, organizations or business entities for vocational training, professional rehabilitation and employment of disabled persons:

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In the event of negotiation procedure, the reason for application and grounds from the law:

Pursuant to Article 123 of Public Procurement Law ("Official Gazette of the Republic of Serbia", number 124/12, 14/15 and 68/15)

If framework agreement is concluded, validity period of framework agreement and number of Tenderers with whom the Employer concludes the framework agreement:

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In the event of submission of e-Tender, application of e-bidding or system of dynamic procurement – basic data on information system of Employer and required technical conditions for participation is as follows:

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In the event of application of the system of dynamic procurement validity of the system is as follows:

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In the event of obligation to submit the Tender with subcontractor percentage of value of procurement that shall be executed by subcontractor is as follows:

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Criteria, elements of the criteria for contract award:

Criterion for tender evaluation, i.e. contract award is the lowest offered price, where offered price represents the total amount of insurance premiums, tax excluded, by insurance types, for the employer and subsidiaries for one year of insurance, from Tender Form.

Manner of taking over Tender Documents, i.e. website where Tender Documents are available:

Tender documents may be downloaded from the Employer's website: www.eps.rs, as well from the website of the Public Procurement Office: <http://portal.ujn.gov.rs/>

Address and website of the state body or organization, i.e. body or office of territorial autonomy or local self-government where correct data on tax obligations, environmental protection, engagement protection, work conditions can be obtained in timely manner are the following:

Information on tax liabilities may be obtained in the Tax Administration of the Ministry of Finance, Save Mašković 3-5, Beograd; website www.poreskauprava.gov.rs
Information on environmental protection may be obtained in Agency for Environmental Protection and the Ministry of Energy, Development and Environmental Protection, Nemanjina 22-26, Beograd, website: www.merz.gov.rs
Information on employment and working conditions protection may be obtained in the Ministry of Labor, Employment and Social Policy, Nemanjina 22-26, Belgrade, website: www.minrzs.gov.rs

The manner of Tender submission and deadline for Tender submission:

Tenderer shall submit the tender with evidence certifying the fulfillment of the Tender Documents conditions, in person or by mail, in a closed and sealed envelope/box, so that it can be verified with certainty that it is being opened for the first time, to the following address: Javno preduzeće Elektroprivreda Srbije, 11000 Belgrade, Serbia, JP EPS HQ, Balkanska 13, labelled with: public procurement of "service of insurance of asset and employees for the needs of Javno preduzeće "Elektroprivreda Srbije" Beograd, Distribution System Operator "EPS distribucija" d.o.o. Beograd and the company for electricity supply for end customers EPS Snabdevanje d.o.o. Beograd", number CPP/03/2016 DO NOT OPEN".

The back shall include the name, address and telephone number/e-mail of the tenderer. Tender shall be deemed timely if received by the Employer until 27.06.2016 until 9:30 a.m.

Place, time and manner of Tender opening:

Public Procurement Committee shall open timely submitted tenders on 27.06.2016 at 10 a.m. at the premises of Javno preduzeće Elektroprivreda Srbije, Beograd, Balkanska 13, meeting room 26.

Conditions under which Tenderer's representatives may participate in Tender opening procedure:

Tender opening is public and every interested person can be present at tender opening. Only the authorized representatives of the tenderers can actively participate in the opening procedure. Tenderers' representatives who take part in the public tender opening procedure shall prior to the opening procedure submit a power of attorney in writing for the participation (and not just presence) in this procedure to the Public Procurement Committee sealed and signed by the authorized representative of the Tenderer.

Deadline for the adoption of decision :

Contract award decision shall be adopted within 40 days as of the date of tender opening.

Contact person:

Marko Vujaković, marko.vujakovic@eps.rs
Nina Nikolajević, nina.nikolajevic@eps.rs

Other information:

Public procurement number: CPP/03/2016

